

MINUTES

WYOMING COMMUNITY COLLEGE COMMISSION MEETING October 19, 2016

University of Wyoming
Laramie, Wyoming

The October 19, 2016 regular Commission meeting was called to order by Commission Chair Sandra Meyer at the University of Wyoming, Laramie, Wyoming at 1:00 p.m.

Commissioners present: Commissioners Larry Atwell, Charlene Bodine, Bruce Brown, Katherine Dooley, Sherri Lovercheck, Sandra Meyer and Wendy Sweeny.

Commission staff present: Executive Director Jim Rose, Deputy Director and Chief Financial Officer Matt Petry, Programs Team Leader Joe McCann and Administrative Services Manager Claire Smith.

Motion: Commissioner Lovercheck moved and Commissioner Sweeny seconded a motion to approve the agenda with the addition of consideration of a WWCC capital construction project. **Motion passed unanimously.**

A roll call was taken. A quorum was present. Due notice had been published. Commissioner Meyer asked for introductions.

CONSIDERATION OF MINUTES OF THE PREVIOUS MEETINGS

Motion: Commissioner Atwell moved and Commissioner Dooley seconded a motion to accept the minutes of the June 1, 2016 commission meeting. **Motion passed unanimously.**

ORGANIZATIONS AND ALLIANCES

1. WY Association of Community College Trustees (WACCT): WACCT President Walt Wragge spoke about the "Together We Can Do More" summit to be held October 20. Dr. Davis Jenkins from the Community College Research Center will be the speaker. Seventeen people from Wyoming went to the ACCT conference. EWC trustee John Patrick was the recipient of the ACCT Western Region Trustee Leadership Award. The August edition of Community College Weekly recognized three WY colleges: CC was ranked 26th nationally for associate degrees in agriculture, agriculture operations and related sciences; CWC ranked 90th nationally for associate degrees in all disciplines for the American Indian category; and EWC ranked 45th nationally for precision production.

Erin Taylor, Executive Director said the summit will focus on integration between the colleges, UW and K-12 as we diversify our economy. WACCT will start developing their message for the coming legislative session and Ms. Taylor asked for input from the commissioners on topics they would like included. The WACCT award ceremony will be February 8th and the nomination process has started. Commissioner Meyer asked for WACCT to keep them informed about ACCT conferences so they can ensure commissioner attendance.

2. Wyoming Department of Education (WDE): Chief Academic Officer Brent Bacon shared the WY Department of Education 2016 Snapshot brochure with meeting attendees. WDE will start a listening tour across the state next week at CC on the Every Student Succeeds Act. Meetings will be held at community colleges: Nov 3 at CWC, Nov 10 at NWCCD (Gillette), Dec 1 at WWCC, Dec 7 at NWC, and Dec 8 at LCCC. WDE will have a “Hathaway Day” Nov 9 at Laramie County Library and will hold meetings in communities across the state to inform parents and students about Hathaway Scholarships.

3. Complete College Wyoming (CCW): Dr. Freeze discussed CCW activities and said one of their goals for this year was to focus on their relationship with K-12 and building a seamless transition for students. They did a partnership session in October with math and English faculty from high schools, community colleges and UW, as well as advisors and counselors. Each college is working with their local school district to maintain the forward momentum. She did a presentation to the WY State Board of Education on CCW and college readiness. The team continues to meet once a month and some will attend the national Complete College America meeting. They are working on ways to sustain CCW going forward, including having Naomi Lopez maintain the website. Andy Corbin will work with the contracted programmer to create reports for the dashboard that can be pulled directly from the college systems. They will eventually include UW in the automated process.

4. President’s Council: President Dr. Young said they have heard encouraging words from the Governor, recognizing the colleges’ work with CCW and the fact that enrollment grows in times like this. They had a very productive meeting with Dr. Nichols, UW President, and talked about a range of opportunities for expanding collaboration and cooperation and improving how we serve the WY public. They will continue to meet with her on this topic. The presidents have been meeting on data sharing and data integration for reporting purposes and have had a huge breakthrough in this area. Work will continue in this area. Commissioner Sweeny asked if Workforce Services is attending the meetings on data sharing and Dr. Young said they are focusing on coordination between the colleges first. There is on-going work with Workforce Services on data sharing.

5. Wyoming Faculty Alliance: No one was present for this report.

6. Wyoming PBS: General Manager Terry Dugas provided a copy of the fiscal year report. He showed three short videos on projects they are currently developing. Mr. Dugas said CWC students have been very involved with the Wind River project and he uses them whenever possible. The Wind River modules are designed for 8th grade but can be used for other students too. He has been doing presentations to market the programs as opportunities arise and they are also available on the WPTV website. Teachers have been notified about the availability of the programs.

UPDATES AND REPORTS

1. Financial Report: Matt Petry discussed changes in financial information since the summary was prepared:

- Coal lease bonus funds were received in the full amount of \$1,600,000 though a shortfall is still expected next year.
- The WYIN program student side has absorbed substantial budget cuts and recent projections show we will not have enough funds to cover all student requests in the second year of the biennium.
- The Veterans Tuition Waiver program was recommended for elimination as part of budget cuts but the governor made the decision to fund the program at \$300,000 each for both the fall 2016 and spring 2017 semesters. The budget division has not yet determined where all the funding will come from, though they have found sources for most of the \$600,000. Based on the most recent reimbursement requests, the funding amount other agencies have committed to may be adequate.

Motion: Commissioner Sweeny moved and Commissioner Atwell seconded a motion to accept the financial report. **Motion passed unanimously.**

2. Budget Update: Dr. Rose said there has been no additional information on the status of the budget and everyone is waiting for the October CREG Report. He discussed the status of funding on the Overseas Combat Veterans Tuition program and said several agencies are contributing funds to cover the \$600,000.

3. Spring 2016 Enrollment Report and 2015-2016 Annual Enrollment Report: **Motion:** Commissioner Bodine moved and Commissioner Atwell seconded a motion to acknowledge receipt of the Spring 2016 Enrollment Report and the 2015-2016 Annual Enrollment Report. **Motion passed unanimously.**

4. Draft Enrollment Report Refinements: Dr. Rose explained this draft attempts to answer questions and incorporate suggestions commissioners have discussed in the past. This is still a work in progress. Commissioner Lovercheck asked if this is an appropriate place for monitoring outcomes on the co-requisite model. Dr. Rose said not all colleges have employed the model but the performance indicator report would be a more appropriate place to report those outcomes.

5. Accreditation Report: **Motion:** Commissioner Atwell moved and Commissioner Brown seconded a motion to accept the Accreditation Report. **Motion passed unanimously.**

6. Partnership Report: A link has been provided because the volume is too great to include in the packet. **Motion:** Commissioner Atwell moved and Commissioner Dooley seconded a motion to accept the Partnership Report. **Motion passed unanimously.**

7. Postsecondary Education Options Program Report: Dr. Rose stated this report shows how well the program is working at the postsecondary level. The K-12 information is not accurate or complete but progress is being made on integrating their information. Commissioner Sweeny asked if we are expending more than we are receiving for BOCES, as indicated on page 5, and Dr. Rose said this is the case but these students are also counted in enrollment so the colleges receive credit through the allocation process. Dr. Rose said we are not receiving information from most of the BOCES. Additional conversation took place on the legislature's understanding of the BOCES process. Commissioner Sweeny suggested meeting with BOCES and BOCHES board representatives in an attempt to bring them on board with us for data sharing. Erin Taylor said a special district legislative task force has been established and BOCES and BOCHES have been discussed.

8. Program Approval: Dr. Rose said work continues on program approval specifically with the Career and Technical Education aspect of programs. Due to HB80, we can no longer classify level of instruction based on program, but instead will need to do so by course. They are working on including information in the program approval process that will be more valuable to commissioners as they approve program requests and assess existing programs.

EXECUTIVE DIRECTOR'S REPORT

Dr. Rose said the meeting with UW President Dr. Nichols went very well. Progress continues with data work and additional capabilities for the colleges to provide information useful for analytics. We will soon have the ability to pull data for the CCW dashboard. Conversations are still taking place with the Department of Workforce Services on the Adult Education needs related to the Workforce Innovation and Opportunity Act. The WY Workforce Development Council will have a more in-depth conversation about how the law will be implemented as there is a lot of work still to be done. The State Board of Education has developed an RFP for the statewide summative assessment but it has not yet been released.

Dr. Rose is still not convinced everything is being done to include postsecondary education in the proposal process. The new instrument will be administered in spring 2018.

CONSIDERATION OF EMERGENCY AND REGULAR RULES

Claire Smith explained the action needed on rules. **Motion:** Commissioner Atwell moved and Commissioner Sweeny seconded a motion to adopt a second set of emergency rules for chapters 1 and 5 and to adopt final regular rules for chapters 1, 2, 4, 5, and 7. **Motion passed unanimously.**

CONSIDERATION OF REVISIONS TO TUITION POLICY

Dr. Rose said the draft policy presented in the packet is representative of the comments made at the last commission meeting on what aspects of tuition should be included in the policy. Dr. Schaffer and LCCC Institutional Researcher Dr. Mark Perkins presented a slideshow on the potential effects of the removal of a tuition cap at LCCC. In summary, students at LCCC are not motivated by the tuition cap.

Motion: Commissioner Atwell moved and Commissioner Brown seconded a motion to approve the tuition policy as written (attached as part of this meeting packet).

Additional discussion took place on removing the tuition cap and presidents were asked their opinion of the change.

- Dr. Schaffer supports the changes to the policy, removal of the cap and setting tuition for two years.
- Dr. Leach opposes the removal of the cap and would like the tuition rate set as soon as possible.
- Dr. Divine is not sure of the best way to go on the tuition cap but will support whatever decision is made. He would like tuition set soon for a two year period.
- Dr. Patterson is also conflicted on which way to go with the tuition cap but also requests a decision for two years. He suggested raising the cap to 15 credit hours.
- Dr. Hicswa supports the proposal and would like a two year policy set soon.
- Dr. Young reminded commissioners the cap is there not as a financial tool for the colleges but as a tool for students to finish sooner. He is also conflicted on removal of the cap but supports the proposal. He requests tuition to be set soon for a two year period.
- Dr. Tyndall is in favor of the proposal but likes the idea of increasing the cap to 15. He said scholarships can be readjusted to hurt the hardest hit students.

Commissioner Atwell suggested amendments to the proposed policy:

1. **Motion:** Commissioner Atwell moved and Commissioner Lovercheck seconded a motion to replace the second bullet of the proposed policy with *the credit cap of 12 hours be increased by 1 credit hour per year until academic year 2022 at which time it will be eliminated.*
Commissioner Atwell approved, all other commissioners opposed. Motion failed.
2. **Motion:** Commissioner Atwell moved and Commissioner Sweeny seconded a motion to replace the first bullet of the proposed policy with *in-state tuition rate of \$87 per credit hour, in-state/out of district rate of \$92 per credit hour, \$137 per credit hour for WUE (and Nebraska) students and \$274 per credit hour for out of state and international students.* Discussion took place on a variety of points to consider in charging a different tuition rate for out-of-district students, ranging from technical points to political points. **Commissioner Atwell and Commissioner Sweeny rescinded the amendment.**
3. **Motion:** Commissioner Atwell moved and Commissioner Sweeny seconded a motion to add the following bullet point: *Colleges will be allowed the opportunity to establish a guaranteed tuition rate for three years for students who complete 20 credit hours per academic year.* Dr. Rose said

this would be implemented through a discount, not an adjustment in the commission-approved tuition rate. **Commissioner Atwell approved and all other commissioners opposed. Motion failed.**

Commissioner Brown said the philosophy should be to support CCW and therefore everything should be done to ensure students complete faster.

Motion: Commissioner Lovercheck moved and Commissioner Brown seconded a motion to remove the bullet addressing removal of the tuition cap from the proposed policy. **Commissioner Sweeny opposed and all other commissioners approved. Motion passed.** Commissioner Sweeny clarified she is opposed because the students are not taking advantage of the cap.

A vote was taken on the original motion, amended to remove the bullet addressing removal of the tuition cap. **Commissioner Bodine opposed and all other commissioners approved. Motion passed.** Dr. Schaffer clarified the approved tuition is effective now through academic year 2017.

CONSIDERATION OF CAPITAL CONSTRUCTION REQUESTS

LCCC: ACC Classroom Addition. **Motion:** Commissioner Atwell moved and Commissioner Sweeny seconded a motion to authorize the LCCC construction request. **Motion passed unanimously.**

WWCC: The item added to the agenda under this topic was for authorization to replace an outdoor kiln shelter at an estimated cost of \$324,186. **Motion:** Commissioner Bodine moved and Commissioner Lovercheck seconded a motion to authorize the WWCC construction request. **Motion passed unanimously.**

CONSIDERATION OF NEW PROGRAMS

NWCCD: Pilot Medical Assistant Certificate – Information on this pilot program was included in the packet for informational purposes only.

FUTURE MEETING DATES


Questions had been raised about the date of the February meeting so it was clarified the meeting will be on February 9, 2017 at LCCC.

OTHER BUSINESS


No other business was discussed.

ADJOURNMENT

Motion: Commissioner Sweeny moved and Commissioner Bodine seconded a motion to adjourn the regular commission meeting at 4:30. **Motion passed unanimously.**


Sandra Meyer
Commission Chair

Date


Jim Rose
Commission Executive Director

Date